

POSITION : **MANAGER: CORPORATE COMMUNICATIONS (Ref: SS07001)**

SALARY : All inclusive salary package of R446 391 per annum of which 40% may be structured according to the individual's needs

REQUIREMENTS : An appropriate recognized 3-year tertiary qualification in communications/journalism or equivalent qualification; proven track record in corporate communications and a sound knowledge of communication processes, methodologies, strategies and stakeholder management.

DUTIES: **The successful candidate will:**

- a) Co-ordinate liaison between the RSR and the news media including media releases, briefings and media launches;
- b) Research, write and edit media releases, speeches for RSR executives (Board Chairperson and Chief Executive Officer) ;
- c) Develop and implement communication strategies and plans (both internal and external) and monitor progress against targets ;
- d) Manage projects and campaigns aimed at improving safety awareness both by operators and the general public within the railway environment;
- e) Manage the development and regular enhancement of the RSR website and the intranet and ensure content remains relevant;
- f) Consult with stakeholders, corporate partners and communities in the execution of communication strategies, plans and projects and obtain feedback on effectiveness of programmes;
- g) Facilitate participation in exhibitions, events and conferences aimed at enhancing the profile of the RSR;
- h) Manage Corporate Communications budget planning activities, control and monitoring thereof;
- i) Provide support to the designated spokesperson in relation to corporate communications and perform other duties as directed;

COMPETENCIES: **The following will serve as recommendations:**

- a) Understanding of the role and mandate of the Railway Safety Regulator within the broader transport environment;
- b) Knowledge of and ability to interact with stakeholders;
- c) Sound leadership and managerial skills;
- d) Strategic and analytical thinking;
- e) Excellent writing and presentation skills;
- f) Sound Project Management skills;
- g) Sound communication and interpersonal skills;
- h) Ability to work under pressure;
- i) Willingness to travel and work beyond normal working hours;

The successful candidate must disclose to the CEO particulars of all registrable financial interests. Must sign a performance agreement/contract with the General Manager: Support Services within three months from the date of assumption of duty.

Applications must be accompanied by a recently updated comprehensive CV (previous experience must be comprehensively detailed) as well as certified copies of all qualifications and ID document. Failure to submit the requested documents will result in your application not being considered. If applications are submitted per facsimile or email, certified copies of qualifications must be available on demand.

All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting.

CLOSING DATE: 5 October 2007

Please forward your application, quoting the relevant reference number to: The Chief Executive Officer, Railway Safety Regulator, PO Box 655, BRUMA, 2026, or hand-deliver to the RSR offices at 2 Ernest Oppenheimer Ave, Waterview Corner, Bruma, marked for the attention of **THE HUMAN RESOURCES MANAGER**

Enquiries: Samuel Nxazonke, Tel. 011 – 417 0029

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